Curriculum Vitae

**Deepak Kumar Verma**

A-79

Defence Colony, Delhi Road,

Bhopura, Ghaziabad

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**Career Objective**

* To achieve a challenging position with an organization that is rapidly expanding and offers good advancement potential. **Through** the Billing operations increased growth across the region for the with meeting All Related Persons who can my help in organisation to do for good work through the suspecting & Arranged the organization’s production presses.

**Seeking assignments in Quality Assessment, Cleansing, Mining & Statistics with an organization of repute Profile Summary**

• A competent professional with **nearly 1 year** of experience in Billing Department

Quality Assessment entailing Data Analysis, Data Validation, Profiling, and Cleansing.

• **Presently working with Ganesh Hospital Ghaziabad in Billing Department at the post of**

**Billing Executive.**

• Adept at carrying out continued improvement of Billing through investigation and

Rectifying quality issues.

• Exposure in end-to-end development of projects from inception, requirement specs,

Planning, implementation & documentation.

• Capabilities in understanding the needs of the business, its strategic direction and

Identifying initiatives that will allow a business to meet those strategic goals;

Coordination **of data handoff for analysis and integration into reporting.**

**Academic Qualification**

* 10th from UP Board in 2007.
* 12th from UP Board in 2010.

**Professional Qualification**

* B.B.A from CCS University Meerut.

(Bachelor of Business Administration)

**Computer Skill**

* M.S Excel, M.S Word & Knowledge of Basic Computer.
* Networking & Software Knowledge.

**Strengths and Skills**

* Communication Skills.
* Decision making & Creating Ideas skills.
* Positive Attitude: Creating a positive work environment.
* Intelligent & Punctuality
* Leadership & Responsible.
* Honesty & Integrity.
* People oriented: Customer service skills

**Professional Experience:**

* Since Mar. 2013 with Billing Executive & Handle the OPD BILL of CGHS Pensioner in YASHODA HOSPITAL GHAZIABAD.
* Current working as Billing Executive & handling the Cash Billing & TPA Billing in **GANEH MULTISPECIALISTY HOSPITAL** Ghaziabad .

**Personal Information**

* Nationality : Indian
* Sex : Male
* Date of Birth : 2nd Feb 1993.
* Father’s Name : Sh. Dharmpal Verma.
* Marital Status : Unmarried
* Language Known : English, Hindi
* Permanent Address : A-79, Defense colony, Delhi Road,

Bhopura, Ghaziabad. U.P .201001

Date:

Place: (Deepak Kumar Verma)