

NAGESH

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State of Karnataka 585417

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# Career Objective

* My professional objective is to accurse a position in organization that is looking

For growth in productivity, leadership and commitment to excellence and, management staff wherein my functional expertise could be optimally utilize.

# Education Qualification

* 10th Passed form Board Of Bangalore (KA)
* 12th Passed form Board of Pune (MH)
* B.Sc passed from Karnataka state open university.

Working Experience

*Experience:*

*Experience:*

* Keonics Computer Center Kamalnager (KA) 2 Years’ Experience as Assistant.
* Worked in Jaquar & Company Pvt Ltd. Bhiwadi (RJ) Hosekeeping Supervisor 2009 to 2014.
* Presently working with Medanta Hospital Indore as Housekeeping Sr.Supervisor 2014 to till. (worked under NABH certified hospital)

Job Profile

*Experience:*

*Experience:*

* Manage & Maintain highest standards of interior décore, aesthetics, hygiene and cleanliness of all public areas.
* Setting up of standards & specifications for housekeeping supplies & ensure compliances.
* Analysis of housekeeping expenses & budgetary control.
* Overseeing Maintenance of stock records & control over costs.
* Ensure both indoors and outdoors are hygienically clean as per the clinical protocols.
* Plan and purchase non-medical linen (uniform, bed sheets, patient clothing, pillows, shoes, slippers etc.) for the hospital and stitch/get it stitched
* Monitor the pest control system in the hospital on a regular basis
* Plan, implement and continuously improve the interiors of the hospital
* Plan the system of transporting from (place of generation to place of dump) and storage of waste and biomedical waste and continuously monitor to ensure adherence to standards.
* Manage Inventory to ensure optimal utilization of equipment, material and manpower.
* Ensure Service Quality and implement any improvements required
* Ensure Compliance with clinical as well as non-clinical protocols
* In coordination with HR short-listing of the contractors for housekeeping department and finalizing all contractors at the best possible rates.
* Short list, train, schedule and motivate all manpower (including contracted) for housekeeping department and get maximum output with respect to time and service standards
* Participate in candidate-hiring process
* Manage intra-departmental communication; resolve disputes and/or operational working issues.
* Recommend measures for retention of staff
* Assess and Ensure performance level of staff People-assessment, efficiency etc.
* Identify needs and ensure Continuing Professional Education of self and staff.

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| Training  Training   * Housekeeping Induction Training * BMW (Bio Medical Waste) * Hazmat Training * Departmental wise cleaning Training * Linen Management * Infection Control * Soft skill Training * Training about segregation of garbage’s * Training about dilution of chemicals * Training about how to clean infected patient rooms * Training about safety of staff * Training about needle stick injury * Machine operating different type |  |
| Name : Nagesh  Father : Digamber Shinde  Date of birth : 04th September 1988  Marital status : Unmarried  Sex : Male  Nationality : Indian |  |
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| Declaration |  |

**I hereby declare that all the information furnished above is true to the best of my knowledge and belief.**

Personal Details

Place:

Date: NAGESH