**PRAHALAD YADAV **

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**Mobile: +918796610497, 8378955803**

**Skype: yadavji333**

**OBJECTIVE:**

To excel as a hospitality industry professional in a growth oriented and reputed organization, by utilizing my expertise to the optimum possible, while bringing about personal and professional development.

**QUALIFICATIONS:**

* **3 Year Bachelor Degree in Hotel Management and Catering Technology**, **2006 TO 2009**

(From IHM MEERUT, (INDIA)

* **12th (Passed with First Division.)**

(C.B.S.E)

**TECHNICAL QUALIFICATIONS:**

IDS ,MS Office, MS Word, MS Excel, MS PowerPoint, Internet & E-Mail, software’s.

**SKILLS**

Outstanding Physical fitness and stamina  
 Ability to work unaccompanied and as fraction of a team  
 Reliable and honest  
 Always respect for guests’ privacy  
 Polite and obliging behavior when dealing with guests

**WORK EXPERIENCE:**

1. **July 2009 To Dec 2009 (Park Plaza Agra)**
2. **Dec 2009 To Dec 2010(Crowne Plaza Delhi As GSA)**
3. **Feb 2011 To Feb 2014(Ramada plaza Delhi As HK Supervisor)**
4. **Sep 2014 To April 2015(Chokhi Dhani Group Jaisalmer AS HK Executive (Head of Department)**
5. **May 2015 To March 2016(Della Adventure As HK Executive, Second command)**
6. **Currently Working with Keys Group of Hotels As a Assistant Executive Housekeeper( Head of Department)**

**DUTIES AND RESPONSIBILITIES:**

* Attain Daily Meeting with General Manager and Managing Director.
* Responsible for the performance of floor boys and Supervisor and Executive
* Handling all HK staff.
* Taking care of Departmental Budget.
* Attain Guest complaint.
* Responsible for Train staff about chemical and daily curriculum activities.
* Responsible for MIS.
* Routine inspection of guest bedrooms to ensure they meet standards.
* Carry out lost and found procedures.
* Report maintenance issues to Maintenance/Engineering Department.
* Assist other departments wherever necessary and maintain good working *relationships.*

**PERSONAL INFORMATION:**

Nationality : Indian

Date of Birth : 19/03/1987

Place of Birth : Mathura, India

Marital Status : Married

Passport Number : H5308124

**PERMANNENT ADDRESS:**

**Nand Gaon Road Kosi Kalan Mathura U.P.**

**LANGUAGES:**

English, Hindi

DATE…

PLACE, INDIA