**Resume**

**Laxman Singh Dhangar**

Flat No-108, Swastik Residency, Khasra No-322

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**Objectives**

Seeking a quality environment where my experience and skills can be enriched and give me satisfaction in term of growth and needs.

**Current Employment**

* + **Financial Controller at M/s. Venus Rent A Car Pvt.ltd** from May-2014 to till date, Current job profile includes handling & Finalization the Company Accounts and Internal auditing, Funding Motoring, Recovery the same.

**Experience**

**Twenty Eight years experience in finalization of balance sheets, Internal audit ,Routine accounting ,Capital market, Corporate finance ,Debenture & Equity placement ,Primary Secondary Markets Portfolios/Consultancy etc.in Ltd and Pvt.Ltd Companies etc.with the following firm Comprising of Chartered Accountant and other Companies.**

* + **M/s Saffron communications Pvt.ltd** –Member-INS From Sept-2012 to April-14 as **Group Accounts Head** .
  + **M/s Graphisads Pvt.Ltd,** MemberINS, as**Sr.Manager –Accounts** from May-2003 to Aug 2012.
  + **M/s Young Advertising Agency**, Member –INS, as**Manager-Accounts** from March2000 to April-2003.
  + **M/s Emerging Securities Pvt.Ltd**.(Member NSE & DSE & OTCE & MSE) Sister concern of M/s **Enam Securities Pvt.Ltd**.as Accounts Executive from June 1994 to March 1994 .As Manager Accounts April 1994 to Aug 1998.
  + **M.L.Mittal & Associates (Chartered Accountant)** as **Accountant** from June 1987 to May 1991.

**Skills**

* Specialization in Accounts.
* Regular checking Debtors & Creditors Ledgers.
* Reconciliation with Publications /MRV.
* Handling payment, Deliveries of Clients & Brokers.
* Looking after pay-in/pay-out.
* Supervising Daily vouchers( Bank, Cash and Journal ) entry
* Monthly Reports( Balance Sheet& L accounts, FundFlow, Cash Flow)
* Clients /Brokers/Bank Correspondence.
* Monthly reconciliation of Sub-Brokers/Brokers/Mutual Fund /Banks/Clients-.
* Direct and Indirect taxs, Financing& Company Law matters, Internal Audit.
* Sales/purchase /Debtors & Creditors Accounting.
* Daily Reports of investment /Stock /Bank /Cash.
* Preparing of Detail of Income Tax/Balance Sheet.
* Return /Results /Income Tax/Sales Tax/Services Tax/TDS/Fund Motoring.
* Successfully attended NSDL & NSE inspections /Customer Supports.
* Preparing Demat Pool accounts statues, Managing Pay -in /pay-out.
* FFR -1 & FFR-2, Sale Tax.
* Verifying & releasing accounts opening /account transfers (Market/off Mkt)

Instructions, capturing of beneficiary accounts transfers from pool account.

**Technical Skills**

* Accounting & Share Package like Mastek, Soft cell, Synergy, Tally, Shilpi etc.
* Advance Certificate Course from informatics Computers Systems. Complete knowledge of internet, MS office and related computer software.

**Education**

* 10 + 2 from C.B.S.E. Board, New Delhi.
* B.Com from University of Delhi.

**Current Benefit**

Rs.35000/-p.m

**Personal Profile**

Date OF Birth : 01.04.1970

Marital Status : Married

Hobbies : Reading, Research& Portfolio Management Services

**PLACE: NEW DELHI**

**DATED: (LAXMAN SINGH DHANGAR)**