**RESUME**

**AMIT KUMAR**

H1/41 BUDH VIHAR

NEW DELHI - 86

**Career Objective:-**

To serve an organization which offers me a challenging and dynamic career with ample opportunities to improve my interpersonal skills brings an overall development in my personality.

**Professional Experience:-**

**Worked as CLARK CUM /CASHIER for 1 years In Sun plant Ltd .west Bengal**

# At present Worked as Accounts Assistant for 2 years In

# Karam Engineering Company New Delhi.

**Computer Skills:**

Basic knowledge of computer

  Ms Office (Ms Word, Ms Excel, Ms Power Point, Ms Access) busy win

**Educational Qualification:-**

 · Xth from B.S.E.Board,

 · XIIth commerce from Intermediate Council Patna

**Areas of Interest:**

  Interest in taking for the betterment of the Organization.

  Creating and maintaining healthy working environment.

**Personal details:-**

 Date of Birth                       :           20th December, 1986

Father’s Name                   :           Sh. Pawan Kr. Singh

Languages Known             :           English & Hindi.

Marital Status                     :           Unmarried

Nationality                          :           Indian

Hobbies                              :           Interacting with new people.

Date: 27/06/2015

Place:   New Delhi                                                  **Amit Kumar**

**Mobile No. - 09582493676**