**CURRICULUM VIATE**

**GHANSHYAM SHARMA**

B-169, Indira Verma Colony ,Shastri Nagar, Jaipur(Rajasthan)-302016

Cont.No.08104263607

Email-id-:ghanshyam8637@yahoo.in

Post Applied for: Accountant

**Objective-:**

Using my knowledge abilities to provide you best in me, to help you to grow more dimensionally and prove worthy for success of your organization.

**Experience-:**

* + 3 years experience as an **Part time** accountant in S.k.Printers, Jaipur
* 3.6 years experience as an accountant in **Vyas &Vyas** Chartered Accountants firm.

**Job Description-**:

1. All type of vouching and accounting entry in Tally7.2.

2. Accounts Finalization.

3. Work in TDS Matter and sales Tax.

4. Experience in Tax Audit, Society Audit and Bank Audit.

* 1.5years experience as an Accountant in Communication Computer Jaipur.

**Job Description-**:

1. All types of vouching and accounting entry in Tally 9.0
2. Accounts Finalization.
3. Work in TDS Matter.
4. Reconciliation Debtors and Bank reconciliation Statement.
5. Experience in Tax Audit.
   * 1 year experience as a Senior accountant in karni college, Jaipur.
   * 6 Months working as a Senior Accountant in IGAI Jaipur Branch.
   * Current time working as an accounts manager in Shanti Asiatic School Sikar Road Jaipur

**Academic Qualification-:**

* Senior secondary from Rajasthan Board, Ajmer.
* B.com From Rajasthan University.
* Pursuing M.com Rajasthan University.

**Computer Skills-:**

* Basic Knowledge of Computer and Internet.
* Knowledge of Tally Version 7.2 & 9.0.

**Hobbies-**

* Music, Reading Books Cricket.

**Personal Details-**

Father’s Name - Shri Ram Avtar Sharma

Mother’s Name - Smt.Laxmi Sharma

Date of Birth - 23 Nov 1986

Nationality - Indian

Linguistic Ability - English, Hindi

Material Status - Unmarried

Date- 06/08/2015

Place- JAIPUR (GHANSHYAM SHARMA)