

Ms. Savita Anushree

152/7-B, Model Town (W),
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Ghaziabad

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A Senior HR Professional with 15 + Years of Hospital Industry rich experience

Transforming, Shaping and Motivating people throughout 15 years of Professional track across diverse service vertical. Has played an Instrumental role in Team building, Incubating departments and lead them to become the Process excellence centers.

HR Expert who has brought benchmark HR practices and culture across organizations.

Has developed executable strategies that motivate teams individually to exceed the organization objectives.

Establishing HR department as per the standards set by NABH

Expertise

- Strategic Human resource Planning
- High Performing Talent Acquisition
- Developing Induction Training Modules
- Succession Planning & development
- Performance Management
- Merger & Acquisition Restructuring
- HR Legal Compliances
- Employee Relations & Expertise in Grievance management

Education

- Law Graduate, DAV college Dehradun
- PGD Personnel Management from Bhartiya Vidhya Bhawan.
- DHA from IHA, New Delhi
- PG Certificate (6 months course) in Quality Management and Accreditation of Healthcare Organization.

Work Exposure:

Presently working in Max Super Speciality Hospital, Vaishali, Ghaziabad (Previously known as Pushpanjali Crosslay Hospital, a 300 bedded NABH accredited hospital) as **General Manager – HR** (November 2007 till Date)

Established HR Department of the hospital as per the guidelines of **NABH**. HR department is marked as an excellent department in NABH reports of the hospital

Responsibilities:

Working as HR Leader

- Human Resource Planning
- Strategic HR Planning
- Maintain, Implement HR Matrix tools
- Payroll
- HR Budgeting
- Grievance Management
- Preparing Modules for New Employee Induction Training.
- Employee Engagement

2. Worked as **Head – HR** in **Yashoda Hospitals**, 350 + 120 bedded (NABH Accredited) Hospitals of Ghaziabad (February 2006 till October' 2007).

Responsibilities:

- Development of HR department of both the units of the hospital
- Employee Management & Grievance Handling
- Recruitment & Selection
- Strategic HR Planning.
- Developing modules for Induction Training
- Incubation & development of HR Policies & Processes

3. Worked as a **Personnel Officer** in **Narender Mohan Hospital**, a 400 bedded hospital of Ghaziabad (September' 1997 till December' 2005)

Responsibilities:

- HR Development & expansion
- Strategic HR Planning & Succession planning
- Maintain, Implement Quality & HR Matrix tools
- Employee Engagement and manage Employee wellness Programs
- Development of Induction Training Program

Seminar Attended:

- Attended 2nd Seminar on Prevention of Sexual Harassment at Workplace in National HRD Network in August 2015.

Achievements:

- Designed a Team Building Program named “Bells of Harmony” to nurture team building in the organization.
- Organized a “Light and Color Show” for developing team building in the organization.
- Conducted Monthly Open House Events for the sharing of suggestions and ideas with the management for better functioning of the organization.

Personal Dossier:

- DOB: 03 December' 1968
- Husband Name : Mr. Anil Gupta
- Present location : Ghaziabad

Declaration:

I hereby state that all the information furnished above is true and genuine to the best of my knowledge and belief.

Thanking you in anticipation

(Savita Anushree)

References on Request:
