

# Dr. Deepika Verma

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BDS, MHA (TISS, Mumbai)

## PERSONAL SUMMARY

Multi-faceted, efficient and reliable professional with diversified skill sets including excellent communication and inter-personal skills cemented by leadership qualities and innovative mind set. Ensure high commitment towards work with dedication and hard work. Strong background in Hospital Administration, Project Management, Research and Documentation, Dashboard Development & Data Analysis.

## AREAS OF EXPERTISE

- Hospital Administration
- Data Analysis
- Research Methodology
- Monitoring & Evaluation
- Business strategy & Planning
- Documentation
- Project Management
- Consultancy
- Infection Prevention
- Preparation of Presentations
- Quality Assurance
- Operational Management

## CAREER HISTORY

### I. Consultant - Programs

#### Population Services International (PSI), Lucknow

*September 2015-December 2015*

#### Work Description -

- Worked on Cervical Cancer project- Sampoorna ( An initiative taken by SIFPSA, NHM and PSI to prevent and cure Cervical Cancer among women of 30-60 years of age)
- Establishment of Clinics for Screening and treatment of Cervical Cancer in Public Health facilities
- Organized trainings of doctors and paramedical staff on screening and treatment of cervical cancer
- Operationalisation, Managing, Monitoring and Supervising at District level (Lucknow) wherein the Project has been operationalised in Veerangna Avantibai DWH, Malihabad CHC and Mohanlalganj CHC in Lucknow.
- Organized Training sessions of Screening Assistants and Data entry Operators
- Prepared Dashboards for the Data collection and Analysis
- Preparation of MIS for Data storage
- Worked on Process Documentation, Report writing, Training manual preparations, PowerPoint presentations

## **II. Assistant Manager, Medical Administration**

### **Medanta - The Medicity, Gurgaon**

*April 2014-May 2015*

#### **Work Description –**

- Worked on projects -
  - Care bundles
  - Infection control and Food & Beverages
  - Hand hygiene practices
  - Surgical site infection
  - Hospital and patient safety
  - Pain Management and Medication Administration
- Conducted Quality audits-care bundle audits, F & B audits, Infection control audits
- Worked as a Team Leader to implement quality initiatives in the Hospital prior to NABH audit, 2015.
- Excelled in Data analysis, Dashboard development, digitization of audit checklists, EHIS use.
- Managed whole infection control department
- Handled operations of Gastro and GI surgery inpatient department and Multispecialty ward where I managed 106 patient beds along with the Doctors, Nursing Staff, Housekeeping staff, GDAs, F & B staff. Performing administrative roles with utmost efficiency.
- Capacity building of nursing staff and Doctors under Project management and implementation.

## **III. Dental Surgeon**

### **Vikas Hospital Pvt. Ltd.**

*January 2011-November 2011*

#### **Work description -**

- Diagnosis and treatment of oral and dental diseases.
- Medical administration of dental department of the hospital.

## **Research Projects**

### **1. Title of Study- “Evaluation of Energy saving measures for Hospitals” at “Medanta - The Medicity”**

Study is aimed to assess the energy saving measures in hospital, their utilization and more innovations in that field in order to reduce the Cost optimization as well as dependency on other expensive resources; giving the Hospitals a nature friendly refulgence.

### **2. Making a hospital disabled friendly at Kokilaben Dhirubhai Ambani Hospital, Mumbai.**

### **3. Study of Healthcare assistants at Kokilaben Dhirubhai Ambani Hospital, Mumbai.**

### **4. Retention of Nurses in Hospital at Max Hospital, Saket, New Delhi.**

**ACADEMIC**

**Tata Institute of Social Sciences (TISS), Mumbai - 2012 – 2014**

**QUALIFICATIONS**

Master of Hospital Administration GPA – 7.2  
(MHA)

**SRDC, Maharashi Dayanand University, Faridabad - 2006 – 2011**

Bachelor of Dental Surgery 64.5%  
(B.D.S.)

**Holy Cross Convent School, New Delhi - 2005**

Higher Secondary (10+2) 89.4%

**Holy Cross Convent School, New Delhi - 2003**

High School Certificate (10<sup>th</sup>) 86%

**KEY COMPETENCIES**

- Quick learner
- Flexible
- Self-Motivated
- Confident
- Innovative Mindset

**ACHIEVEMENTS**

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- 100% marks in Mathematics Olympiad and Certificate of appreciation for scoring 100% marks in Mathematics CBSE X Board.
- Awarded by Mrs. Sheila Dixit (Ex- Chief Minister, Delhi) on Hindi diwas for excellence in Hindi language
- Gold medallist in Kho-Kho (2011)
- First rank holder in All India Camlin colour contest
- Regular certificate holder in various Extra-curricular activities-Debate, sports, essay writing etc.
- Best Marketing skills award at SHSS, TISS.

**ACTIVITIES**

- Volunteered in Clairvoyance-2012 AND 2013, event organized by SHSS, TISS
- Attended Hospifinmark conference at DY PATIL UNIVERSITY, MUMBAI
- Participated in community blood donation program at Haryana
- Organized Dental camp at Holy Cross Convent school
- Member of aide committee during BHUJ earthquake

**COMPUTER SKILLS**

- MS office
- SPSS
- Think cell
- Dashboard development
- Prezi online presentations

**INTERESTS**

- Chess
- Sports
- Dance
- Singing
- Poetry
- Painting

**DECLARATION:**

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I hereby declare that above details are true and correct to the best of my knowledge.

Date:

24/02/2016

**Dr. Deepika Verma**  
**BDS, MHA (Hospital Administration)**

**ACTIVITIES**