

COVERING LETTER

Respected Sir/ Ma'am,

I have completed my post-graduation in Public Health Dentistry at the M.S. Ramaiah Dental College and Hospital, seeking a position as an assistant staff in your dental college. I am looking to work in a friendly environment where I can contribute to practice growth, while broadening my knowledge of advanced dental topics and procedures. As a hardworking and highly motivated individual, I am open to working mornings, evenings and weekends.

Through research and participation, I have used my time in dental college to become an Epidemiologist, Policy Maker, Researcher, Health Administrator and Statistician via exposure to various areas of public health dentistry. I have not just learnt the Public Health in Dentistry, but also Dentistry in Public Health. While I am confident that my education and experiences have prepared me to plan and evaluate community health programs in all facets of dentistry, I am excited to enter the world where I expect my learning to increase exponentially into the future.

I strongly believe that my perpetually positive attitude, excellent communication skills and valuable background in Hospital Administration will allow me to be an asset to your college. I have also earned a Post Graduate Diploma degree in Hospital and Health Management from the IGNOU, Delhi, which has given me a fundamental understanding of administration principles and will aid in my transition from student to administrator along with public health dentist.

I have enclosed my resume for your consideration. I welcome the opportunity to meet with you to discuss my qualifications and experiences in detail. If you have any questions, please feel free to contact me at (+91) 9035669584 or via e-mail at monuvaibhav@gmail.com.

I thank you for your time and consideration and hope to hear from you soon.

Sincerely,

Dr. Vaibhav Gupta,

BDS, MDS, PGDHHM, FAGE

CURRICULUM VITAE

Name : **Dr. Vaibhav Gupta**
Father's Name : Mr. Raj Dev Gupta
Mother's Name : Mrs. Chhaya Gupta
Date of Birth : 20/11/1987
Age & Gender : 28 years & Male
Nationality : Indian
Marital Status : Single
Present Address : 2546-A, Near Jain Sthanak, Onkar Nagar-A,
Tri Nagar, Delhi – 110035.
Phone Number : 011-27384140/ 9035669584 (M)
Email id : monuvaibhav@gmail.com



Education Qualification:

S. No.	Degree	University/ Board	Passing Year	Marks
1.	MDS (Public Health Dentistry)	M.S.Ramaiah Dental College and Hospital, Rajiv Gandhi University of Health Sciences, Bangalore.	2013-2016	Results awaited
2.	PGDHHM (Post Graduate Diploma in Hospital and Health Management)	IGNOU, New Delhi	2016	75.08%
3.	Fellowship of Academy of General Education	Manipal University	2011	Not Applicable
4.	Bachelor of Dental Surgery	Manipal College of Dental Sciences (Manipal University)	2006-2011	70.9%
5.	SSSE(12 th standard)	CBSE	2005	80%
6.	SSE(10 th standard)	CBSE	2003	89.3%

Experience:

6 Months experience at Private Dental Clinic

Academic achievements-

1. 4th Rank in PGDHHM
2. 8th Rank in Final BDS
3. Distinction in Human Anatomy, General Pathology and Microbiology, Pedodontics & Preventive Dentistry and Oral Medicine, Diagnosis & Radiology.

Performance in Competitive Exams (Pre PG):

1. PGI Chandigarh June 2013 – 13th Rank
2. AIIMS JR Ship May 2013 – 12th Rank
3. COMEDK 2013 - 240 Rank
4. PGI Chandigarh December 2012 – 13th Rank

Training & Workshops Attended:

1. Manipal University Certified Health Care Provider (*BASIC LIFE SUPPORT*).
2. Tobacco Intervention Initiative
3. Biostatistics & Research methodology
4. Medico-Legal update
5. Atraumatic Restorative Treatment

Other Positions:

1. Coordinator for peripheral activities of the college
2. Active participation in and co-ordination of school oral health programs- Danta Suraksha III

Memberships of Scientific Societies:

1. Indian Dental Association
2. Indian Academy of Public Health Dentistry
3. The Red Cross Society
4. Academy of Hospital Administration (AHA)

Scientific Presentations- Posters:

- **“Green Dentistry for Healthy Smiles - A Paradigm Shift”** at XVIII National Conference IAPHD, November 2013, Lucknow – **BEST POSTER PRIZE**
- **“Work Sampling Analysis: To optimize time for Sustainable Hospital”** at National Conference on Safe and Sustainable Hospital by Academy of Hospital Administration, September 2014, Bangalore - **SECOND BEST PAPER AWARD**
- **“Optimizing Time for Effective Patient Care- Work Sampling Analysis”** at XIX National Conference IAPHD, November 2014, Kochi - **BEST PAPER AWARD**
- **“Effectiveness of Precaution Adoption process Model among mothers of children with ECC”**- XX National Conference IAPHD, November 2015, Manipal

Other Presentations:

1. “Optimizing Time for Effective Patient Care – Work Sampling Analysis” during inter-departmental meet held at M. S. Ramaiah Dental College and Hospital, Bangalore.
2. Oral health education was provided to the volunteers of the Red Cross Society and Lions Club.
3. Taking under-graduate classes/ teaching regularly.

Participation in different Surveys conducted:

S. No.	Survey	Year
1.	Awareness of infection control protocol among Post Graduates of MCO DS, Manipal.	2010
2.	Assessment of oral health related quality of life among geriatric population using GOHAI index- A cross-sectional survey	2013
3.	Prevalence of oral potentially malignant disorders and oral cancer: A cross sectional survey, Chintamani District	2013
4.	Assessment of oral health related quality of life among pediatric population of Kaiwara using CHILD ODP index- A cross-sectional survey	2014
5.	Demographic Characteristics of Kaiwara Regions for Population Health Improvement, 2015- A cross-sectional survey	2015
6.	Dental diseases prevalence rate among children of DPS school, Bangalore using WHO Oral Health Assessment-Child (2013) - A cross-sectional survey	2015

Scientific/Research work undertaken:

S. No.	Research projects	Year
1.	“Position of Mental Foramen in Patients Visiting Dental School in Southern India - A Panoramic radiographic study”.	2011
2.	Case Series – “Meth Abuse and Oral health”	2013
3.	“Effectiveness of school based smoking cessation program among adolescents: Systematic Review”	2013
4.	“Optimizing time for effective patient care – Work Sampling Analysis.”	2014
5.	Challenges faced by dental undergraduates during clinical training: A Qualitative Study	2014
6.	Assessment of Knowledge, Attitude & Practices Regarding Infection Control among Dental Students of Bangalore City.	2014
7.	“Dental College Equipment Utilization: Increasing Operational Efficiency”	2015
8.	“Effectiveness of Precaution Adoption Process Model as a behaviour change tool among Mothers of Children with Early Childhood Caries.”	2015

Paper/ Publications:

1. Makonahally D, Gupta V, Krishnappa P. Meth abuse and oral health. J Indian Assoc Public Health Dent 2015;13:87-90.
2. Gupta V, Pitti P, Sholapurkar A. Panoramic radiographic study of mental foramen in selected dravidians of south Indian population: A hospital based study. J Clin Exp Dent. 2015;7(4):e451-6.
3. Gupta N, Gupta V. Efficiency of mobile dental unit in public health programs. Int J Med Res Health Sci, 2016;5(7):14-18

Books Published:

1. Contributed chapter on “Infection Control in Dental Care Setting” in “**Textbook of Preventive and Community Dentistry**” by S.S. Hiremath. (In Press)
2. Author of “**Dental Explore**” April 2014 edition.
3. Co-Author of “**Dental Explore – Supplement**” November 2013 edition.
4. Contributor in “**Dental Pulse**” 2015 and 2016 edition.
5. Contributor in “**Dental Spectrum**” December 2013 edition.
6. Contributor in “**Target MDS**” January 2013 edition.

Achievements and Awards:

- a) Won quiz competition conducted by National Conference on Safe and Sustainable Hospital, Academy of Hospital Administration in December 2015, Mangalore
- b) Awarded First Prize in “*ALL INDIA DR.VISHWAS PATIL MEMORIAL*” essay competition held at Dhule, in December 2010.
- c) Awarded certificate of merit for achieving 1st Prize in Science Project 2002 at school level.
- d) Awarded certificate of merit for participating in Geographic Talent Search Examination in 2002.
- e) Merit certificates awarded by the DAV college managing committee for participation in all India competition to promote Hindi and Sanskrit language at national level.

Extra-Curricular Activities:

- 1) Active member of “*MCODS Editorial Board*”, 2010 – 2011.
- 2) Active participation in “*The Bake Sale*”, as part of “*Cancer Awareness Week*” organized by the student council on 3rd and 4th December 2010.
- 3) Played an active role in “*Green Delhi, Clean Delhi*” organized by Delhi Environment Action Network in 1999-2000.
- 4) Active member of Volunteer Services Organization, Manipal University

Referees-

1. Dr. Pushpanjali Krishnappa. MDS, PGDHHM, FAIMER Fellow 2013 (Philadelphia). Academic Registrar, MSRUAS; Professor and Head, Dept. of Public Health Dentistry, FDS, MSRUAS, Bangalore. Ph. No.- +91-9448229826