

CURRICULAM VITAE



Neelesh Kumar shrivastava

ADD- paschim vihar New delhi-110056

Dust.- New Delhi.

Mob. No.-+919069283042, 8802818077

E-mail:- neelesh.cicst92@gmail.com

Career Objective:-

To secure job which gives me chance to utilize my skills & talents to the best which helps me in the obtaining a challenging position where opportunity development is ample by keeping for organization goal in mind.

EDUCATIONAL QUALIFICATIONS

Examination	Discipline/Specialization	School/College	Board/University	Year of passing	Percentage
Graduation	(B.C.A) Bachelor of computer application	CICST college Karwi	M.P. board BHOPAL	2014	70.33%
Intermediate	ART	ATARRA	U.P. board Allahabad	2011	66.66%
High School	All Subject	ATARRA	U.P. Board Allahabad	2009	51.16%

Computer knowledge

computer(hardware & software)

Computer typing(English & Hindi)

Work Experience -(Four Year)

1. Park hospital gurgaon sec-47 in, (ECHS, CGHS, ESIC)(Billing & Processing Executive Department From 25/03/ 2012 TO 10/12/2014.
2. Alchemist hospital gurgaon in Sec-53 ECHS, CGHS, Claim Processing Executive (Team Leader) Department From 15/01/2015 To 21/09/2016

3. Presently working with (DCDC Health services pvt. Ltd. Delhi) Billing executive Department From 22/09/2016 To Till date.

Technical skill:-

Tools:- Microsoft Power Point, Ms, Excel, Microsoft Word

Major Project -

major project on "SARTHAK EDUCATION"

Team size

3 members

Position-

Team leader

Personal Details:-

Father's Name	Mr. Ramlakhan
Mother's Name	Mrs. Sarita Devi
Nationality	Indian
Language	English, Hindi
Date of Birth	18-05-1992
Marital Status	Single

Strong Point:-

- Keen observer
- Focused to determined
- Grasping power & positive attitude
- Adoptive nature
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Declaration:-

I hereby declare that above-mentioned information is correct up to my knowledge & I bear responsibility for correctness of the above-mentioned particulars.

Date:

Place:

(Neelesh Kumar shrivastava)