

Resume



Ramesh kumar Yadav

198/39 Ramesh Market Street No.-5
Near Sapna Cinema East of kailash,
New Delhi-110065

Mobile No. : +91-9654411201, 9891416617

Email id. : 10.yadav@gmail.com



Summary

I have more than 9 years experience as an IT professional with planning organizing, engineering, procuring and supporting IT infrastructure for small, medium, large business with 8 years in Healthcare environment managing the IT operations and infrastructure of the entire setup. I have an experience of MAX gurgaon IT entire setup & implementation. Shristi software HIS and Easy clinic systems. Presently I am working as an Asst. Manager-IT at Intermed Healthcare (P) Ltd, Ghaziabad. My current role involves day-to-day operations, maintenance, reliability, testing, rollout, upgrades, support, and general system administration and ensuring uninterrupted smooth operations. It involves planning of new IT resources, ensuring uptime of network, allocation and management of hardware (Desktops, Laptops, Printers, etc.), Apart from this my primary role involves handling the project management of implementation process of Healthcare HMIS, EMR/EHR Implementation projects in different departments of the hospital, Maintaining CCTV network and cameras, ensuring uptime of internet, maintenance of EPABX, and coordinating with vendors.

Technical Expertise

Languages	: HTML, C, C++, Visual Basic etc.
Operating Systems	: Microsoft Windows Server 2003/2008 Microsoft Windows XP Professional, Red Hat Linux 6.0.
Additional Software	: Microsoft Office 97, 2000, XP, 2003 & 2007. Lotus, outlook Express, Tally.
Networking	: LAN/WAN, DHCP, ADS, switch and firewall, IIS 7.5 etc.
Database	: Ms Access, Oracle 9.0.
Remote Support	: Intelli Admin, VNC.
Hardware	: All ranges of PC hardware from 486 upwards.
Cabling	: Installation of patch panel, I/O punching etc.

Employment History

August 2012– Till Date

**{INTERMED HEALTHCARE PVT. LTD /Multispecialty Clinic}
{Assistant Manager (IT)}**

- ✓ Provide support to all computer stations to ensure proper utilization of all application s/w in the organization.
- ✓ Install, configure and maintain server, operating systems & network problems.
- ✓ Handling on calls and resolving Hospital Information System (Internal Software) related calls like billing, packages, reports, pharmacy etc.
- ✓ Create and update corporate packages in HIS.
- ✓ SQL Backup and file server backup on daily basis.
- ✓ Upload and modification of Corporate Packages in HIS.
- ✓ Creation, deletion and modification of HIS user id as per administrative instruction.
- ✓ Creation and Configuration of Messaging Software like, MS-OUTLOOK.
- ✓ Maintain IT Inventory and report send to higher authorities on monthly basis.
- ✓ Effective communication between outsource vendor's & others departments.
- ✓ Monitor eScan Antivirus (internet security) and generating weekly reports.

April 2011– July 2012

**CENTRE FOR SIGHT/Multispecialty Eye Hospital}
{Sr. System Administrator}**

Manage day-to-day operations, maintenance, reliability, testing, rollout, upgrades, support, and general system administration. Develop and manage Data Center & IT Department administrative buildings. Plan, implement, and monitor 3rd party contractors to achieve successful daily and long-term operations.

- ✓ Maintain a network of 350 pc's with Printers, Laptops and servers.
- ✓ To handle system support on hardware and operating system related issues in the hospital
- ✓ Handling calls and resolving HMIS issue (ERP Internal Software) related calls.

- ✓ Installation, configuration and trouble shooting of Office 2003/2007.
- ✓ Monitoring, backing-up & restoring data of SQL Server, and others server.
- ✓ Create, upgrade, and deletion of user ID, mail ID, of user's information.
- ✓ Maintain IT Asset Inventory Management and Vendor management register.
- ✓ Managing the IT systems and resources time to time report send to management.

January 2008 – April 2011 **TEAM COMPUTERS PVT. LTD / IT infrastructure}**
{Team Leader}

Team computers in highly professional environment at client sites, working in **MAX HEALTHCARE** Project, it has 8 hospitals in across Delhi / NCR. Team computer has got the service provide the max healthcare. It maintained & handles the whole setup in Max Hospital gurgaon.

- ✓ Attending Hardware, Software & Server calls in a 24x7x365 availability environment. At site & resolving the systems issue on SLA based.
- ✓ Handling on calls and resolving (HIS) Hospital Information System (Internal Software) related calls.
- ✓ Installation & configuration of mail account, active directory, IP Reservation etc.
- ✓ Maintain an accurate IT assets inventory and Maintain correct documentation.
- ✓ Check automatically updating client systems with latest patches using WSUS.
- ✓ Antivirus report (E-Trust) on daily basis sends to location head.
- ✓ Maintaining and sharing daily call Reports of engineers with site lead in max hospital.
- ✓ Coordinate with Application team, Network team for updating and Releases HIS Versions.

June 2007 – January 2008 **PC SOLUTIONS PVT. LTD / IT service provider}**
{Customer Support Engineer}

- ✓ Installation, maintenance, configuration and up gradation of systems & Troubleshooting of hardware and software related problems at client site.
- ✓ Installation and Configuration of messaging software like Microsoft outlook and outlook express.
- ✓ Trouble shooting of desktop, printers and network related problems.
- ✓ Maintenance of peer-to-peer and Client Server Networks.

Professional and Technical Qualification's

- ✓ Graduation B.Sc. IT (Information Technology) from Karnataka state open university in 2007-2010
- ✓ Advance Diploma in Software Technology from SISI in 2004.
- ✓ Advance Diploma in Computers hardware and networking from NSIC in 2003.
- ✓ MCP Microsoft certified professional in 2003.

Personal key skill

- ✓ Teamwork & interpersonal relationship.
- ✓ Quick learner with optimistic nature.

Personal Information

Date of birth : 10th December 1982.
 Father's Name : Shri S. R. Yadav
 Marital Status : Married.
 Language known : English and Hindi.
 Nationality : Indian

Here by I declare that all the information specified above is correct and true at the best of my knowledge.

Place: **New Delhi**

(RAMESH KUMAR YADAV)